

1 **PROVIDENCE CITY COUNCIL MEETING MINTUES**

2 Wednesday September 20th, 2023, 6:00 PM

3 Providence City Office Building, 164 North Gateway Drive, Providence UT

4  
5 To view the video recording of the meeting please visit the city's YouTube Channel found [HERE](#).

6  
7 **HR. MIN. SEC.** in green above the agenda items are timestamps of the YouTube recording.

8  
9 **Opening Ceremony:**

10 Call to Order: Mayor Alder

11 Roll Call of City Council Members: Mayor Alder, Josh Paulsen, Jeanell Sealy, Brent Speth & Jeff Nebeker.

12 Council Members absent: Carrie Kirk

13 Staff in Attendance: Ryan Snow (City Manager), Rob Stapley (Public Works Director), Skarlet Bankhead  
14 (Community Development Director) & Ty Cameron (City Recorder)

15 Pledge of Allegiance: Jeanell Sealy

16 Opening Remarks/Prayer: Jeff Nebeker

17  
18 **1 MIN. 30 SEC.**

19 **Council Reports:** Items presented by the City Council Members will be presented as informational only; no  
20 formal action will be taken.

21  
22 Mayor Alder

- 23
- 24 • Has continued to participate as a member of Utah Land Conservation Board where they recently awarded
  - 25 over two million dollars to some individuals throughout the State to help them preserve their property and
  - 26 land, including a farm here in Cache Valley. The board is now seeking ongoing funding from the
  - 27 legislature of five million dollars to continue to preserve land and create open space.
  - 28 • Meeting with citizens and addressing concerns and questions regarding the ongoing streets projects and
  - 29 other city projects that are underway. Commended the Council for their responsiveness to the citizens.
  - 30 • Attended the Utah League of Cities and Towns conference in Salt Lake City which provided valuable
  - 31 information and tips on confronting affordable housing issues. Reported that two nonprofit organizations
  - 32 are planning to build 800 affordable homes along the Wasatch Front in Utah. The conference aimed to
  - 33 protect cities and ensure their autonomy from the State.

34  
35 Brent Speth

- 36
- 37 • September is National Emergency Preparedness Month, and there's been some meetings at the State level
  - 38 as well as the County level regarding emergency preparedness. Reported that on September the 7th, by
  - 39 Zoom, he participated in a meeting called Be Ready Utah. This organization has a website,
  - 40 bereadyutah.gov, which is a website to instruct on basic preparedness 101.
  - 41 • Commented that that being prepared is not a one step process but a continued lifestyle.

- Proposed a presentation in the future from Be Ready Utah and asked citizens to visit the website for more information. Website can be found here: [Be Ready Utah | Promoting emergency preparedness to families, schools, businesses and communities](#)

#### Jeanell Sealy

- Also attended the ULCT conference down in Salt Lake City. One of the things they talked about at the conference was the dignity index which teaches that the words we use matter and that we can bridge our differences with dignified respectful language.
- Helped organize key leader organizations or community programs throughout the valley with the Bear River Health Department which tries to mitigate at-risk behaviors with youth, whether it's misuse of substance, violence, suicide prevention, etc. They are attempting to bring in leadership from different sectors of the community. A few of those include schools, religious organizations, education, cities, law enforcement etc. The idea is to create a collaborative and coordinated system of what everybody's doing to make sure that we're addressing the needs of the youth in the community.
- Other assignments will be starting in the next few weeks like LPC and library board and will report on those when the time comes.
- For more information about the Dignity Index visit their website found here: [The Dignity Index](#)

#### Jeff Nebeker

- Responded to citizens and emails and is helping to remove rumors about road construction; but overall feels that the citizens believe the city is doing a good job, despite the long wait on some of these projects.
- Has received comments or questions about the website and mentioned that some residents are having trouble navigating it. They mention that they have similar problems when trying to find information on the website using the date search for the minutes. Staff responded and showed that in order to search past minutes the individual needs to toggle to the 'Recent Meetings' tab or else it won't pull past minutes.
- Commented that there seem to be some sites or links on the website that are not active or temporarily unavailable. Staff respond that if the Council or residents see those to notify the city so they can fix those links.
- Asked about Meet the Candidates Night and when that will be. Staff indicated that they have talked with the Middle School, where it will be held, and that they are looking to do it on October 23<sup>rd</sup>.

#### Josh Paulsen

- Commended the good communication from the city regarding the new garbage collection schedule and the importance of keeping neighbors informed about the issue. Appreciated the city staff's efforts and commented that this topic will be discussed later on tonight.
- Thanked Ryan for his quick follow-up on a construction noise incident in their neighborhood and acknowledges the need for a process to address such incidents, including contacting neighbors and making sure developers and contractors are following city codes.
- Staff commented and indicated that they plan to send a notice to contractors reminding them of the noise and start time restrictions. Assured Council that they are discussing the matter at every meeting they have with the developers and contractors.

86 **Approval of the minutes:**

87  
88 **18 MIN 20 SEC.**

89 ➤ **Item No. 1 Approval of the Minutes:** The Providence City Council will consider for approval the  
90 minutes of August 16th, 2023 . **(MINUTES)**

- 91
- 92 • Mayor Alder called for the approval of the minutes.
- 93 • No comments, questions or corrections were discussed.
- 94

95 **Motion to approve the minutes of August 16<sup>th</sup>, 2023 – Jeanell Sealy, 2<sup>nd</sup> – Josh Paulsen.**

96 **Vote:**

97 **Yea- Council members Paulsen, Sealy, Speth & Nebeker**

98 **Nay-**

99 **Abstained-**

100 **Absent- Council member Kirk.**

101  
102 **Motion passes, minutes approved.**

103  
104 **Public Comments:** Citizens may express their views to the City Council on issues within the City’s jurisdiction.  
105 The City Council accepts comments: by email providencecityutah@gmail.com, and by text 435-752-9441.

- 106
- 107 • Mayor Alder opened the floor for public comment.
- 108 • Mary Hubbard, resident, asked if the city plans to install crosswalks at 3<sup>rd</sup> East and Spring Creek Parkway,  
109 near the church on 300 East and Spring Creek. Commented that the traffic is heavy in that area, and many  
110 people run the stop sign. She is concerned about the impact of increased traffic in the area, especially for  
111 children who may not pay much attention to traffic coming home from school. She asked if the city would  
112 investigate a proposed crosswalk in that intersection.
- 113 • Parties talked about the layout of the intersection and sidewalk connections. The parties reference State  
114 law regarding T intersections and pedestrian right of way.
- 115 • Parties commented on the walking paths to and from schools in the area and possible walking or pedestrian  
116 signs.
- 117 • No further comments or questions were posed.
- 118 • Mayor closed the public comment portion of the meeting.
- 119

120 **Plans and Other Business:**

121  
122 **29 MIN. 55 SEC.**

123 ➤ **Item No. 2 Providence City Sewer Feasibility Study:** The Providence City Council will review,  
124 discuss and may take action on a sewer feasibility study that proposes the possibility of the City  
125 constructing its own wastewater treatment facility. **(REPORT)**

- 126
- 127 • Mayor Alder called item 2, gave a brief introduction and asked Ryan Snow to give an overview of the  
128 study.

- 129 • Ryan Snow talked about the reason for the feasibility study citing the City's Wastewater Collection  
130 Master Plan and the four options that were outlined as potential solutions for the city's future plans  
131 regarding wastewater treatment. The feasibility study was conducted by Zion's Bank to assess the  
132 potential of a new wastewater treatment plant.
- 133 • It was identified that our line or connection between Providence and Logan will begin to reach  
134 capacity, which means in the near future we will have to pay to upgrade that line.
- 135 • Regarding the feasibility study, what it really comes down to is the cost of the plant, which is estimated  
136 at 60 million. The Preston plant was used as a comparison for our potential plant. A plant for that price  
137 would raise the cost to residents by three hundred percent, which is not feasible.
- 138 • Ryan Snow commented that unfortunately this study raised more questions than answers. The initial  
139 estimate for a plant was 24 million. Plant size options were discussed.
- 140 • The Council commented that usually with feasibility studies, like this one, the engineer or surveyor  
141 presents to the Council. Ryan responded that this is the first step and that there have been no designs  
142 drafted but would be happy to reach out to Zions or the engineer for them to present.
- 143 • The Council commented on the cost of the feasibility study and not getting more information or data  
144 to really know if this option could work.
- 145 • Parties discussed the possibility of State and Federal assistance or grants.
- 146 • Questions were asked about upgrading the main line to Logans plant and the possible increase in cost  
147 in the future.
- 148 • Council Member Speth reported that he heard that Logan would be updating their plant in the near  
149 future as well and believes that some of the cost will fall to Providence. Gave an example of the city  
150 buying land up in canyon in the 60's for the possibility of a reservoir that came much later but was  
151 needed for the city, commented about making sure the Council is thinking about the future.  
152 Emphasized the importance to be prepared and aware of the potential costs and benefits of the project.
- 153 • Mary Hubbard, resident, asked about the impact of this plant on the land, surrounding area and people.  
154 Mr. Snow responded that this would be a tertiary plant and there are many unknowns, he believes it  
155 would flow into Blacksmith Fork.
- 156 • Discussion ensued about the need for upgrading the main line to Logan. Rob Stapley commented that  
157 at the moment they have 2 or 3 water lines in the area that are reaching compacity.
- 158 • Council and Staff commented on all the unknowns and how to move forward to get more data or  
159 information.
- 160 • Parties suggested the need for full design in order to take this to the next step. The Council asked what  
161 the funding would look like for this project with several pricing tiers. Asked about taking a budgeting  
162 approach to understand what we can get with what we can afford.
- 163 • Parties brought up the cost of the plant in the initial years, population growth, fixed costs, impact fees  
164 and higher revenue streams over time. Ryan Snow gave the example of the City's police and fire  
165 contracts.
- 166 • The parties talked about the current interest rates and the problems they pose.
- 167 • Council Member Nebeker expressed concern with going into debt but also the value of city  
168 independence.
- 169 • Mary Huabbard asked about the lift station and line to Logans Treatment Plant. The Council and staff  
170 responded that Logan owns the lift station but that the city paid to build it.
- 171 • Parties discussed revenue-based financing and property tax financing.
- 172 • The Council asked if there is a need for a motion for this item.

- Council Member Speth made a motion to move forward in a step-by-step process to gather more information, committing the least amount of money possible and staying up to date on gathering more data and exploring more variables.
- Council Member Paulsen commented on not needing to put forth a motion to request that more information be gathered.
- No second on the motion, motion died.
- The Council will weigh their options with the feasibility study and staff gathering more data and possible alternative options for funding or financing.
- Parties commented on the fiber project and what it took to get that project going.
- Mayor Alder closed the discussion of item 2.

**1 HR. 23 MIN. 05 SEC.**

➤ **Item No. 3 Providence City Garbage Removal Services Update:** The Providence City Council will review, discuss, and may take action on moving forward with updated plans to continue with garbage removal services. **(NEW ROUTE MAP)**

- Mayor Alder called item 3, gave a brief introduction, and asked Ryan Snow to give an overview of the new schedule.
- Ryan Snow reported that our garbage removal service through Logan City has announced our new collection schedule starting on October 1st. The city's new garbage pick-up schedule will be as follows, the north bench will be on Tuesday, the south bench on Monday, and the downtown area will be on Wednesday and Thursday.
- A postcard will be sent to every resident and building address, with delivery expected within a few days. The city has collected email addresses and plans to send notice of the new schedule through various channels, including the website, social media, fiber, and billing system. Additionally, we are working on a method to text reminders about garbage day to all residents between 5 and 7 the night before their garbage day.
- The goal is to complete this change with Logan's assistance, the goal is also to use the same routes when starting our own service next spring. Providence has worked closely with Logan to achieve this change, ensuring that residents are reminded of their garbage day.
- Recycling will be every other week. Recycling services will be provided by Logan until spring, and residents can still contact Logan if something is missing or if there are issues. The city will use various methods to inform people about their collection days.
- The collection map and pick up days were reviewed.
- Mayor Alder closed the discussion of item 3.

**Study Items:**

**1 HR. 31 MIN. 25 SEC.**

➤ **Item No. 4 Providence City Code 6-2-6 & 6-2-8 Amendments:** The Providence City Council will review and discuss possible plans to amend PCC 6-2-6 & 6-2-8 which deal with parking regulations throughout the city. **(EXHIBIT)**

- 216 • Mayor Alder opened item 4, gave a brief introduction and asked staff for an overview of this  
217 amendment.
- 218 • Staff indicated that they have received a comment from a resident and asked if the Council would like  
219 it read on the record. The Council responded that they would.
- 220 • Ty Cameron, City Recorder, read the comment on the record. \*Comment is attached to minutes below.
- 221 • Staff responded to the comment noting HOAs are in charge of their own streets and that Gateway Dr  
222 has a new parking lot that should help alleviate parking issues in that area.
- 223 • Ryan Snow explained the proposed amendments to PCC 6-2-6 & 6-2-8. Articulated some of the issues  
224 of parking on the streets with snow plowing, street sweeping, bike lanes, the new garbage schedule  
225 and the city's generally narrow streets.
- 226 • Mr. Snow commented on the amendments dealing with parking during a snowstorm and liability  
227 issues.
- 228 • Mayor Alder commented on the requested changes and staff being able to maintain the roads.
- 229 • Ryan Snow discussed the restriction of pushing snow into the streets, violations, and increased fines.
- 230 • Council Member Speth commented on students walking to and from school from the Fox Hollow  
231 Subdivision and concerns with plowing snow in a manner that makes it unsafe for them to walk on the  
232 roads and if there was anything that could be done. Rob Stapley responded that they do plan to paint  
233 lines on 3<sup>rd</sup> South which should help.
- 234 • Council Member Sealy commented on winter parking issues and is ok with increasing the fine amount.
- 235 • The 48-hour parking rule and the issues of trailers and RVs on the street were discussed. No parking  
236 year-round would be too restrictive.
- 237 • There was discussion of the issue of enforcement on these new changes and parking violations in  
238 general.
- 239 • Rob Stapley clarified winter parking hours and plowing issues that he and his crew deal with. He  
240 detailed extending the winter parking time and benefits of the change.
- 241 • Council Member Nebeker commented on year-round nighttime parking and the issues residents would  
242 have if that was enforced.
- 243 • Council Member Paulsen indicated that he had no issues with the winter parking changes but saw the  
244 year-round no night parking as problematic. Trailers and RVs are an issue with on street parking and  
245 wondered if something could be specific to them. Also commented on construction material being  
246 dumped in the road and safety issues with that.
- 247 • Council Member Sealy commented on extending the time for winter parking, especially if the schools  
248 are exempt.
- 249 • Skarlet Bankhead noted that some residents block snowplows with their cars so that snow from the  
250 streets are not pushed into their driveway, points out the issues those parked cars cause for the city  
251 snowplow drivers.
- 252 • Council Member Sealy was concerned about home business parking.
- 253 • Parties discussed changes to the ordinance before taking it to public hearing which included extending  
254 the winter parking hours and trailer and RV parking restrictions year-round.
- 255 • Staff will make recommended changes.
- 256 • Mayor Alder closed discussion of item 4.

257  
258 **2 HR. 10 MIN 05 SEC.**

259 **Staff Reports:** Items presented by Providence City Staff (including but not limited to: City Recorder, Public  
260 Works Director, Community Services Director, and City Manager) will be presented as information only.

261  
262 Skarlet Bankhead (Community Services Director)

- 263
- 264 • Informed the Council about the upcoming car show on October 14th, which will be held from 10 to 2 in  
265 the East parking lot at Spring Creek Middle School. The event will feature live music and is expected to  
266 be a fun and enjoyable event.
- 267 • The Cache County Summit Conference is coming up and they are hoping to involve youth this year in  
268 discussing housing and planning issues. They will call high schools and get recommendations for youth  
269 to sit on a panel with set questions to help cities understand their perspectives on housing. Also inviting  
270 Utah State University-age people to participate in the summit. They are aiming to reach out to various  
271 groups that have been neglected in previous summits.
- 272 • The city has been working to address construction noise by sending out notices to contractors and making  
273 sure to notify them during pre-construction and post-application meetings with the city. The City has also  
274 created a notice flyer to hand out to contractors during meetings.
- 275 • Flag football is under way and this weekend there will be a baseball tournament at Zollinger Park.
- 276

277 Ty Cameron (City Recorder).

- 278
- 279 • The city will have the Meet the Candidates night at the middle school on October 23<sup>rd</sup>.
- 280 • If the Council or residents see any issues with the website to please notify him or Megan so that they can  
281 fix it.
- 282

283 Rob Stapley (Public Works Director).

- 284
- 285 • Discussed the ongoing construction projects in Providence and the progress made on various projects.  
286 They are making good progress on the reservoir well test drilling. They hit 600 feet in depth with a  
287 significant amount of water, which eroded and collapsed under the drill. It was a good sign that they hit  
288 water at that depth but need to figure out how to access it.
- 289 • Explained the different methodologies of drilling, such as air rotary versus mud, and the presence of  
290 fractured limestone, will affect the drilling methodology. If they can get another 100 to 200 feet deeper,  
291 they will learn a lot more about the aquifer and its potential.
- 292 • Mayor asked about the new tank and the Council asked what projects look to be completed first.
- 293 • The new tank has been active for a long time, providing enough water for morning watering hours. The  
294 UDOT bike project has made the best progress in efficiency, and it is expected to be completed before 4th  
295 East and Cherrywood Dr. With Cherrywood Dr. there is a risk of delays due to the milling of the asphalt.
- 296 • Reported that the city had a flawless sanitary survey. The Division of Drinking Water Engineer provided  
297 a six-year window for the survey, which expired this year. The city's success with the survey was a  
298 significant feat, as it did not have any negative IPS points against their system.
- 299
- 300
- 301
- 302

303 Ryan Snow (City Manager)  
304

- 305 • The city has nearly reached 800 fiber connections, with plans to expand drops and connections by the end  
306 of October.
- 307 • Projects to finish included pickleball courts, trails, bike signage, and the skate park which will be  
308 completed in the spring.
- 309 • One of our grant applications is being reviewed by the National Park Service, and the city is working on  
310 bike lanes and bike routes through town.
- 311 • The Council expressed appreciation on the progress and improvements made in the city over the past few  
312 years and also all that the staff has done.

313  
314 **Motion to adjourn meeting – Jeanell Sealy. 2<sup>nd</sup> – Josh Paulsen.**

315 **Vote:**

316 **Yea- Council members Paulsen, Sealy, Speth & Nebeker**

317 **Nay-**

318 **Abstained-**

319 **Absent- Council member Kirk.**

320  
321 **Motion passes, meeting adjourned.**

322  
323 **Nest meeting October 18<sup>th</sup>, 2023.**

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325  
326 **Minutes approved by vote of council on \_\_\_\_ day of \_\_\_\_\_ 2023.**

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335 \_\_\_\_\_  
336 **Kathleen W Alder, Mayor**

335 \_\_\_\_\_  
336 **Ty Cameron, City Recorder.**

337  
338  
339  
340  
341 **Public comments submitted via email**

342  
343 It looks like you are expanding a prohibition of night parking to year round based on the red  
344 highlighted section of 6-2-6. If I'm wrong, great, but it's written that way.

345  
346 **Night Parking. It shall be unlawful for the driver or owner of any vehicle to**  
347 **park any vehicle or equipment on any street or right-of-way within eight**



348 feet of the pavement in the city between the hours of 11:00 pm and 7:00 am **year-round**. This  
349 subsection shall not apply to doctors on house calls, emergency vehicles, or vehicles used in the  
350 repair of utilities.

351 **WHEREAS, the current fine for winter parking is only \$25, it is recommended that it be raised to \$50,**  
352 **to further discourage violations.**

353  
354 I understand why there should be no parking overnight during the winter months, but why expand it to  
355 the entire year? Here are some concerns:

356  
357  
358 - it would hurt the people living in Vineyard and Gateway the most if they and their visitors can't park  
359 along 100 S, Gateway Dr, Spring Creek Pkwy, or 170 E overnight. Since the city did not require  
360 developers to provide enough extra parking (when it was obvious those housing units would be  
361 rented out and there'd be more cars), it seems unfair to punish the residents there. I don't know how  
362 they manage in winter.

363  
364 - the setbacks in those developments aren't deep enough for people to park in their driveways and  
365 still be 8 feet clear of the pavement.

366  
367 - If this new parking ordinance is expanding to year-round, it seems very much like a revenue grab. I  
368 am grateful that towing isn't included as a consequence.

369  
370 - People often do landscape projects in summer and can't get the job done in one day. As long as  
371 there is evidence of progress, I don't think the city needs to worry about a trailer or backhoe there  
372 overnight. You also have the 48 hour rule that should cover a lot of these issues.

373  
374 -- During the snowy months when we have overnight visitors, we're careful to cram cars in the  
375 driveway (although I doubt we leave an 8 ft clearance) or use a neighbor's driveway, but it's nice on  
376 the few occasions in the summer (family reunions, etc.) to have people be able to park on the road.

377  
378 I feel like the city might be micromanaging and overreaching and I'm wondering why this change was  
379 proposed.

380  
381 Thanks for your time. If I am able to come to the meeting, you don't need to read this comment  
382 because I'll just say it.

383  
384  
385 Barbara Moon