



## **PROVIDENCE CITY COUNCIL MEETING AGENDA**

Wednesday July 19th, 2023, 6:00 PM

Providence City Office Building, 164 North Gateway Drive, Providence UT

**Comments:** The City Council accepts comments: in-person, by email, and by text.  
Email: [providencacityutah@gmail.com](mailto:providencacityutah@gmail.com)  
Text: 435-752-9441

**Attendance:** Members of the Council may be attending this meeting electronically. This meeting will be streamed live on Providence City's YouTube Channel: [Providence Utah - YouTube](#)

### **Opening Ceremony:**

Call to Order: Mayor Alder  
Roll Call of City Council Members: Mayor Alder  
Pledge of Allegiance:  
Opening Remarks/Prayer:

**Council Reports:** Items presented by the City Council members will be presented as informational only; no formal action will be taken.

### **Approval of the minutes:**

- **Item No. 1 Approval of the Minutes:** The Providence City Council will consider for approval the minutes of June 28th 2023 . [\(MINUTES\)](#)

**Public Comments:** Citizens may express their views to the City Council on issues within the City's jurisdiction. The City Council accepts comments: by email [providencacityutah@gmail.com](mailto:providencacityutah@gmail.com), and by text 435-752-9441.

### **Presentations/Public Hearings:**

- **Item No. 2 COG Funding Application Public Hearing:** The Providence City Council will take comments and questions regarding the city's request to apply for COG funding for a spot improvement on the 100 S roadway between Hwy 165 & Gateway Dr here in Providence.
- **Item No. 3 Next Meters Award Presentation to the City:** The Providence City Council will accept an award from Next Meters for the city's efforts in water conservation.

- **Item No. 4 Providence Sauerkraut Festival Committee Presentation:** The Providence City Council will hear a presentation from the Providence Sauerkraut Festival Committee regarding the upcoming Sauerkraut Days Celebration being held August 14-19th 2023. ([EVENT LIST](#))

**Resolutions/Ordinances:** None

**Agreements, Contracts, Bid Awards:** None

**Plans and Other Business:** None

**Study Items:** None

**Staff Reports:** Items presented by Providence City Staff (including but not limited to: City Recorder, Public Works Director, Community Services Director, and City Manager) will be presented as information only.

**Executive Session Notice:**

The Providence City Council may enter into a closed session to discuss pending or reasonably imminent litigation as allowed by Utah Code 52-4-205(1)(c).

The Providence City Council may enter into a closed session to discuss professional competence or other factors allowed by Utah Code 52-4-205(1)(a).

The Providence City Council may enter into a closed session to discuss land acquisition or the sale of real property Utah Code 52-4-205(1) (d) and (e).

Agenda posted by T Cameron on the 13th day of July 2023.



Ty Cameron  
Providence City Recorder

If you are disabled and/or need assistance to attend council meeting,  
please call 752-9441 before 5:00 p.m. on the day of the meeting.

Members of the Council may be attending this meeting electronically (Providence City Code 1-6-7:E). Public meetings held electronically will be in accordance with Utah Code Ann. §§ 52-4-207 et. seq., Open and Public Meetings Act. The Providence City Office Building, 164 N. Gateway Dr. is the anchor location; if otherwise determined by the Mayor in accordance with UCA 52-4-207(4), an electronic meeting will be held without an anchor location.

## **PROVIDENCE CITY COUNCIL MEETING MINUTES**

Wednesday June 28th, 2023, 6:00 PM

Providence City Office Building, 164 North Gateway Drive, Providence UT

To view the YouTube video recording of the meeting please visit the Providence City Website or click here on the following link: [City Council Meeting 6/28/2023 - YouTube](#)

**HR. MIN. SEC.** in **GREEN** are time stamps of the YouTube recording.

### **Opening Ceremony:**

Call to Order: Mayor Alder

Roll Call of City Council Members: Mayor Alder, Council Member Paulsen, Sealy, Speth & Nebeker

Council Excused: Council Member Kirk

Staff Present: Ryan Snow (City Manager), Rob Stapley (Public Works Director), Skarlet Bankhead (Community Services Director) & Ty Cameron (City Recorder)

Pledge of Allegiance: Mayor Alder

Opening Remarks/Prayer: Council Member Speth

### **3 MIN. 10 SEC.**

**Council Reports:** Items presented by the City Council members will be presented as informational only; no formal action will be taken.

#### **Council Member Paulsen:**

- Reported that it had been a slow month and that he had nothing to report on.

#### **Council Member Sealy:**

- Indicated that she has received a lot of calls from citizens regarding speeding cars, rowdy young adults and teenagers in certain areas of the city.

#### **Council Member Speth:**

- Happy to report that other than the flash storm that happened on the 15<sup>th</sup>, the stream beds and rivers have been holding up and containing much of the runoff, which means there hasn't been runoff flooding in the city this year. There were a few houses that reported water in the basement but that over all we have been very fortunate as a city. He advised residents with the recent flash flood or flash storm to be aware of areas on their property that are susceptible to flooding for future prevention.
- Residents should be vigilant this summer about tall grass that will soon dry out creating great chance for fire, as well as being vigilant to not be careless with fire in general, especially with the firework holidays that are coming up.
- Looking into Volunteer Organization Utah which helps cities and counties to connect with each other to collaborate and coordinate help and assistance when disasters or major emergencies arise.

Council Member Nebeker:

- The county mosquito abatement people are out about spraying and that there is still some time, if your property hasn't already been sprayed, to request that it doesn't get sprayed.
- Received a call from a resident wanting to do a land swap or boundary line adjustment with the city and asked staff how they would go about doing that.

Mayor Alder:

- Commented on the recent flash storm and some issues that arose because of it. Thanked city staff for dealing with those issues and getting them resolved as soon as possible.
- Reported that she continues to work with the land conservation group helping land owners apply for and designate their lands for conservation.

Approval of the minutes:

**10 MIN 15 SEC.**

- **Item No. 1 Approval of the Minutes:** The Providence City Council will consider for approval the minutes of May 17th 2023 . **(MINUTES)**

- Mayor Alder called for the approval of the minutes of May 17<sup>th</sup>, 2023.
- No corrections were needed.

**Motion to approve the minutes of May 17<sup>th</sup>, 2023 – Council Member Speth. 2<sup>nd</sup> – Council Member Paulsen.**

**Vote:**

**Yea- Council Member Paulsen, Sealy, Speth & Nebeker**

**Nay-**

**Abstained-**

**Absent- Council Member Kirk.**

**Motion passes, minutes approved.**

**Public Comments:** Citizens may express their views to the City Council on issues within the City's jurisdiction. The City Council accepts comments: by email providencecityutah@gmail.com, and by text 435-752-9441.

- Mayor Alder opened the floor for public comment.
- Hal Hansen, resident, reported to council that with the recent storms the roadway on 200 N has been deteriorating as the sides of the road are coming off. Staff commented that they will take a look at it and that in the future residents can contact the city right away when they see an issue like that. Mr. Hansen asked if the large baseball field at Zollinger Park was still being worked on as he didn't see the mound set

up. Staff responded that it has been completed and is being used, reported that some mounds are moveable due to the fields many uses.

- Neil Varner, resident, commented on the cotton trees north of his property that have been buried by construction and worries that they will rot and cause land instability and water problems in the future. Indicated that their green waste bin has not been picked up the last 2 weeks and has contacted Logan who has told him to wait another week to see if it gets passed. Understands that there is a lot of construction in the area but that they should still be able to pick up their green waste bin. Mr. and Mrs. Varner brought their concern to council that with the construction going on in their area, they feel the construction company is not being as safe as they can be, as they have seen cars and kids in the area who have come close to being hit by their construction equipment. They believe the construction crew should be doing more to put up caution signs and make sure the area is safe. Staff responded that they do have road requirements that the crew has to follow and does require them to file a bond so that any damage done is fixed. Rob Stapley commented that the HOA of the 55 and older development does have an agreement with the construction company and is allowing them to tie into the sewer in that area, but what the details are of the agreement the city doesn't know. The city will keep an eye out and informed the Varner's that if they see something that looks unsafe or illegal to call the Sheriff's Office right away.
- Jarett Sorenson, resident, commented on the city law that only allows street parking of trailers for no more than 48 hrs. and asked if something could be done. Indicated that he has talked to his neighbors and that they are ok with his trailer being parked there. Council and Staff responded that it is city code and that is must be followed. Staff directed Mr. Sorenson that he could apply to change the code but that he would of course need to follow the process, the first step would be to meet with the staff and get an application.

### **Presentations/Public Hearings:**

#### **31 MIN 30 SEC.**

- **Item No. 2 City Celebration Committee Presentation:** The Providence City Council will hear a presentation from the City Celebration Committee regarding the upcoming Sauerkraut Days City Celebration being held August 14-19<sup>th</sup> 2023.
  - Mayor Alder called item 2, gave a brief introduction and asked Ashley Poole and Nicole Bone, co-chairs of the city celebration committee, to the podium to present their plans for the upcoming city celebration.
  - Nicole Bone, Ashly Poole and Janette Christenson introduced themselves and presented what they have planned for the upcoming city celebration which will begin August 14 and go to August 19<sup>th</sup> this year. They listed the current events and activities that they currently have planned which includes:
    - Historic walking tour, like the one they did last year but this year they are going to try and get a bus to take residents around to the historical plaques.
    - Find the can event, which we be a little different this year with more cans for some small prizes and one can that they will have for a grand prize.
    - Pickleball tournament.
    - Parade, which will take place on that Thursday evening as there is a Ridgline home game that Friday night.

- Old versus young baseball game.
- Two sauerkraut dinners
- Locally made canned Sauerkraut sale.
- Drone show, rather than fireworks
- Family bingo
- Youth Dance, which the Youth Council will put on.
- Fun run, this year there will be a 10k to go along with the 5k and mile walk, there may be a pancake breakfast at the end of the race, still looking for someone to host it.
- Council Member Speth commented that he had an original cabbage slicer that they could use if they would like. Parties discussed using the slicer for a demonstration at the historic walking tour or display it on a float.
- The council asked what and how many vendors there would be. The committee responded that they are going to try and limit it this year to around 20 vendors.
- The parties talked about the pickleball tournament and this year's city celebration t-shirt that will be available to buy via the committees new website.
- The committee asked that city council members to attend as many events as possible and would try and get with them when the time comes to discuss who can attend what.
- The council thanked the City Celebration Committee for all their hard work and great ideas.

### **Resolutions/Ordinances:**

#### **47 MIN. 50 SEC.**

- **Item No. 3 Ordinance 04-2023 - Rezone of Parcel 02-096-0038:** The Providence City Council will review, discuss, and may take action on an ordinance regarding a rezone request for parcel 02-096-0038, which seeks to be rezoned from R-1-1 to R-1-10. [\(APPLICATION\)](#) & [\(ANALYSIS\)](#) & [\(ORDINANCE\)](#)
  - Mayor Alder called item 3, gave a brief introduction and asked Skarlet Bankhead to give an overview of the application.
  - Skarlet Bankhead reviewed with council the process and procedures for rezones and indicated that the Planning Commission held a public hearing a few weeks ago where they motioned to council to approve the rezone request.
  - Ms. Bankhead went over the staff report focusing on the differences between the two zones, conditions for the applicant, the deputy fire marshals letter regarding future development needs and other things to be aware of.
  - Parties reviewed the city zoning map for this location and showed that the majority of the area is zoned R-1-10. Mrs. Bankhead commented on the lot width sizes, setbacks and unit density. Reported that twin homes are allowed in the R-1-10 zone but that each are required to have a minimum of 6,000 sq ft.
  - Parties reviewed lot lines, setbacks and unit density indicated that the number of units depended on how a developer would lay out the lot.

- Parties talked about the Planning Commission's reasoning for recommending the rezone even though it went against the general plan. Staff commented that the Planning Commission stated that by rezoning the parcel it would match the surrounding area and zones.
- Jeff White, applicant, stated the reasons he was requesting a rezone, the history of the lot and helping the city put in or allow for a sidewalk, curb and gutter in front of the property, which it is currently lacking.
- Staff noted that during the public hearing there was no opposition to the rezone.

**Motion to approve ordinance 04-2023 rezoning parcel 02-096-0038 from R-1-1 to R-1-10 – Council Member Sealy. 2<sup>nd</sup> – Council Member Speth.**

**Vote:**

**Yea- Council Member Paulsen, Sealy, Speth & Nebeker**

**Nay-**

**Abstained-**

**Absent- Council Member Kirk.**

**Motion passes, ordinance approved. Parcel 02-096-0038 will be rezoned from R-1-1 to R-1-10**

#### **Agreements, Contracts, Bid Awards:**

#### **1 HR. 2 MIN 20 SEC.**

- **Item No. 4 Building Inspection Services Agreement:** The Providence City Council will review, discuss, and may take action on approving an agreement for building inspection services.  
**(AGREEMENT)**

- Mayor Alder called item 4, gave a brief introduction and asked Ryan Snow to give an overview of the agreement.
- Ryan Snow indicated that the city already contracts with the county for building inspections and that this agreement would continue that contract for another 4 years or so. Stated that the city was at one point considering hiring an employee to be certified for building inspections but that it unfortunately didn't pan out. Showed the council the housing dashboard the city has been working on that shows the city's current housing development which shows number of single-family units, multi-family units, current acreage availability, buildable lots, units per year etc. Council members reviewed a preliminary data dashboard that the city staff is currently developing that showed the city's current housing market.
- Council Member Speth asked if this contract covered plan reviews and building plan reviews. Staff responded that the city does some reviews usually in land or zone phase but that the County covers the building construction reviews.

**Motion to approve the Building Inspection Services agreement with the County as has been presented – Council Member Speth. 2<sup>nd</sup> – Council Member Sealy.**

**Vote:**

**Yea- Council Member Paulsen, Sealy, Speth & Nebeker**  
**Nay-**  
**Abstained-**  
**Absent- Council Member Kirk.**

**Motion passes agreement will be signed and sent to the County.**

**1 HR. 8 MIN 55 SEC.**

**Staff Reports:** Items presented by Providence City Staff (including but not limited to: City Recorder, Public Works Director, Community Services Director, and City Manager) will be presented as information only.

**Ty Cameron (City Recorder):**

- Reported that the new website is up and running and staff continue to work out any issues they come across.
- Four people declared candidacy during declaration week for the upcoming election. Reminded everyone that three seats would be voted on in the coming election. Because there were only four candidates who applied, the city would not be holding a primary. Due to the election that will be held in the 2<sup>nd</sup> district to replace the representative who is retiring, the general election was pushed back 3 weeks so the general election will be held November 21<sup>st</sup>.

**Skarlet Bankhead (Community Services Director):**

- Reported to council that the staff is currently working on putting out signs and A-frames to notify residents of firework restrictions in the city for the upcoming holidays.
- With the late start of spring and recent storms, the city's baseball program, which usually ends by end of June, is still going with the expectation of it going into the first part of July. After baseball ends the city will close the fields for a month or to let the fields recuperate.
- The fun in the sun program is still going on and with great participation.
- Has received a few complaints regarding trailers parked on the road and tall weeds. Staff are doing their best to get residents to comply. Parties talked about the issues and possible solutions.
- Still working on the city's moderate income housing report and working on registering the city's ADU's.
- Attended the Grow Water Smart Workshop up on the USU campus where she learned about better water resources and grants for water smart sprinklers.
- Asked the council that if they receive any complaints or issues from residents to please let the staff know right away so that they can help.

**Rob Stapley (Public Works Director):**

- Reported that there is a lot going on, that they have hired a new streets crew member who is working out very well.



- Commented on the recent flash storm and making sure the city and residents are doing what they can to take preventative measures and be more prepared in the future. Encouraged citizens to be patient, the city is working hard to resolve all the issues they can.
- A few city roads are currently in the process of chip and seal and so far, it's going well.
- Reported that the pump at Alder Well was lost in the recent winter season and storms and that it had been declining over the recent years. The city will be working on restoring or rehabbing the well.
- Talked about the road improvements on Abby Circle scheduled for the coming weeks.
- The council asked about removing the weeds on the roundabout. Staff responded that they usually have temporary staff pull the weeds and will look into it making sure the weeds are gone. Parties reviewed Just Serve projects and who to talk to to see if the projects are worth putting on the site.
- Council Member Speth asked the city to look into bromoacetyl to help prevent weeds.

Ryan Snow (City Manager):

- Reported that there is a lot of construction going on and a lot of upcoming projects. Improvements are being seen and made in all departments.
- The city is working to notify citizens of firework restrictions for the upcoming holidays, will be putting signs out and putting notices on our new website.
- Indicated that the sewer lift station appraisal has come in and that the city is at the point where we need to decide soon if we will be updating the connection or constructing our own treatment plant, which we are still waiting on the feasibility report for. Council member Speth commented on the benefits of building our own treatment plant.
- Fiber is still underway and making great progress. We have 650 connections and the connections have been consistent. There have been very few complaints once residents have gotten connected. Hoping to wrap up fiber and have everything constructed or laid within 9 months or so.
- Parties talked about implementing the general fee for fiber and when that can be discussed further. Staff indicated they are ready to talk about that whenever the council is ready.
- Reported on the money that the city has received from grants this year, which is around 1.3 million, that will go the skate park, pickleball courts, trails etc.
- Commented on some stormwater issues that have been reported and talked about underground detention basins that sometimes look like they are flooded but that it's a process called bubbling. Reported that when flash storms happen, like the one we had a week ago, there is a lot of unpredictability. With storm water the idea is to slow the flow and divert it safely, not completely stop it.
- Council member Sealy commented on the budget and not having to adjust it at this point. Commended staff for all that they do.
- Next meeting scheduled for July 19<sup>th</sup>, 2023.

**Motion to adjourn meeting – Council Member Speth. 2<sup>nd</sup>- Council Member Sealy.**

**Vote:**

**Yea- Council Member Paulsen, Sealy, Speth & Nebeker**

**Nay-**

**Abstained-  
Absent- Council Member Kirk.**

**Motion passes, meeting adjourned.**

**Minutes approve by council on \_\_\_\_ day of \_\_\_\_\_ 2023.**

\_\_\_\_\_  
**Kathleen W Alder, Mayor**

\_\_\_\_\_  
**Ty Cameron, City Recorder**

# PROVIDENCE CITY SAUERKRAUT DAYS

## 2023 Schedule of Events

**MONDAY AUGUST 14TH-  
FRIDAY 18TH**

**Sauerkraut Can Hunt**  
watch for clues  
via social media

**MONDAY 14TH**

**Downtown Historic Tour**  
6-8 PM

**TUESDAY 15TH-  
WEDNESDAY 16TH**

**Pickleball Tournament**  
6-8 PM  
Providence Courts  
Register Online

**THURSDAY 17TH**

**Parade 5:30 PM**  
Route online at  
[providencecity.com](http://providencecity.com)  
Ending at Zollinger Park  
**Food Trucks 5-10 PM**  
**Baseball Game**  
**Yard Games**  
**Art Table**  
**Drone Show at Dark**  
**Vendors**

**FRIDAY 18TH 5-10 PM**

**Traditional Sauerkraut Dinner**  
Catered By Iron Gate  
**Art Table**  
**Family Bingo**  
**Sky Olson Band**  
6-8 PM  
**Food Trucks 5-10 PM**  
**Vendors**  
**Youth Council Dance Party**  
8:30-10:30 PM

**SATURDAY 19TH**

**10K & 5K**  
7 AM  
**1 Mile Fun Run**  
8 AM  
Register Online  
**Pancake Breakfast**  
Benefiting RHS Marching Band  
8-10 AM

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