

1 **PLANNING COMMISSION MINTUES**

2 Wednesday, April 24th, 2024, 6:00 pm

3 Providence City Office Building, 164 North Gateway Dr., Providence Ut

4
5 To view the video recording of the minutes please visit our YouTube channel found **HERE**.

6
7 **HR. MIN. SEC.** in green are timestamps of the YouTube recording.

8
9 **Call to Order:** Michael Fortune

10 **Chair Roll Call of Commission Members:** Shelly Nazer, Robert Henke, Brian Marble, Michale Fortune, Bob
11 Washburn & Joe Chambers.

12 **Members Absent:**

13 **Staff in Attendance:** City Manager Ryan Snow, Community Development Director Skarlet Bankhead and City
14 Recorder Ty Cameron

15 **Pledge of Allegiance:** Brian Marble

16
17 **1 MIN. 30 SEC.**

18 **Approval of Minutes:** The Planning Commission will consider approval of the minutes for updated minutes of
19 April 10th, 2024. **(MINTUES)**

- 20
21 • The Commission reviewed the minutes from the previous meeting held on April 10th, 2024. During
22 the review, discrepancies were noted by Bob Washburn on line 153 with the word ‘off’ and line 158
23 with the word ‘provisos’. Staff noted that they would correct those errors.

24
25 **Motion to approve the minutes of April 10th, 2024, with the stated corrections. – Bob Washburn.**
26 **2nd- Shelly Nazer.**

27 **Vote:**

28 **Yea- Shelly Nazer, Brian Marble, Michale Fortune, Bob Washburn & Joe Chambers.**

29 **Nay-**

30 **Abstained-**

31 **Absent-**

32
33 **Motion passed; minutes were approved.**

34
35 **Public Comments:** Citizens may express their views on issues within the Planning Commission’s jurisdiction.

36 The Commission accepts comments: in-person, by email providencacityutah@gmail.com , and
37 by text 435-752-9441. By law, email comments are considered public record and will be shared
38 with all parties involved, including the Planning Commission and the applicant.

- 39
40 • The public comment section was opened and observing that no one was present to give comments
41 and no issues needed to be addressed; as well as staff indicating no comments came in via email or
42 text, the public comment portion of the meeting was promptly closed by the Chair.

47 **Public Hearings:**

48

49 ➤ **Item No. 1 PCC 10-8-6 Amendments: Parking Regulations.:** The Planning Commission will take

50 comments and questions from the public regarding proposed amendments to city code 10-8-6 which

51 governs parking regulations.

- 52
- 53 • Commission Chair Michael Fortune opened the public hearing.
- 54 • It was noted for the record that no public members were present to comment on the proposed
- 55 amendments regarding parking regulations. The public hearing was therefore closed without
- 56 objection from the Commission members.
- 57

58 **Legislative – Action Item(s):**

59

60 **5 MIN. 50 SEC.**

61 ➤ **Item No. 2 PCC 10-8-6 Amendments: Parking Regulations.:** The Planning Commission will

62 review, discuss, and may make a recommendation to the City Council regarding proposed amendments

63 to city code 10-8-6 which governs parking regulations: **(CODE REVIEW)**

64

- 65 • The Planning Commission reviewed and discussed amending city code 10-8-6, which
- 66 governs parking regulations, and referenced the use of this information for guiding parking
- 67 space requirements based on building and occupancy types. These included general issues
- 68 related to parking in the city, the practicality of parking space requirements for different uses,
- 69 and concerns about snow removal obstructing drivers' visibility.
- 70 • Additional contributions or discussions regarding PUD parking and snow removal which
- 71 were not exactly related to the code amendments were considered valuable by the
- 72 Commission and may inform future discussions or amendments. Staff noted to the
- 73 Commission that they were welcome to review the specific codes and highlight what they
- 74 thought needed to be changed.
- 75 • Parties discussed the current issues the city has with on street parking. Parties commented on
- 76 current developments being grandfathered in and that these changes were for future
- 77 developments or construction.
- 78 • Specific changes and recommendations were discussed for clarity and proper representation
- 79 of the required changes which included increasing parking space depending on number of
- 80 employees, striking language regarding the City Council and including ‘which is ever
- 81 greater’ language to allow maximum use of the space based on the different types of
- 82 businesses and/or dwelling types and what would be needed to cause the least amount of
- 83 parking issues.
- 84

85 **Motion that we, with the changes that have been discussed and acknowledging that situational**

86 **changes in the future may call that this code be revisited again, make a recommendation that the**

87 **city adopt the amendments. – Joe Chambers. 2nd- Brian Marble.**

88 **Vote:**

89 **Yea- Shelly Nazer, Brian Marble, Michale Fortune, Bob Washburn & Joe Chambers.**

90 **Nay-**

91 Abstained-
92 Absent-

93
94 **Motion passed, amendments with stated changes to be presented to City Council for approval.**

95
96 **Administrative Action Item(s):** None

97
98 **Study Items(s):**

99
100 **1 HR. 9 Min 30 SEC.**

101 ➤ **Item No. 3 PCC 1-3-2 & PCC 10-6-1 Use Chart and Definitions Amendments:** The Planning
102 Commission will review and discuss a code review for PCC 1-3-2 Definitions and PCC 10-6-1 Use
103 Chart. **(CODE REVIEW)**

- 104
- 105 • Skarlet Bankhead gave an overview of the amendments and the purpose of bringing this to the
- 106 Planning Commission for review. Noted that the State has recently passed code regulating micro-
- 107 schools and micro-educational entities which is one of the reasons why now was a good time to
- 108 review and update the city’s code definitions and use chart.
- 109 • The Commission began to review code amendments for definitions and the use chart but
- 110 recognized that some parts of the document were missing, specifically sections on single-family
- 111 zones. The discussion was tabled until the next meeting for a complete review.

- 112
- 113
- 114 • To conclude the meeting, Chair Michael Fortune acknowledged the service of Commission Member
- 115 Brian Marble whose term has been completed. Brian Marble was thanked for his contributions to the
- 116 Commission, especially stepping in and acting as Vice Chair when the Chair was away.

117
118 **Motion to adjourn meeting – Shelly Nazer. 2nd Brian Marble.**

119 **Vote:**

120 **Yea- Shelly Nazer, Brian Marble, Michale Fortune, Bob Washburn & Joe Chambers.**

121 **Nay-**

122 **Abstained-**

123 **Absent-**

124
125 **Motion passed, meeting adjourned.**

126
127
128 **Minutes approved by vote of Commission on _____ day of _____ 2024.**